

Registration for training courses 2020



Data of Participant

■ Name	■ First Name
■ Company	■ Department
■ Street	■ Postcode/city
■ Country	
■ Phone	■ E-mail

Billing address (if different to above)

■ Invoice to be sent to	■ Contact person
■ Order no. (if available)	
■ Street	■ Postcode/city
■ Country	
■ Phone	■ E-mail

The registration is being made for the following course

European Adhesive Bonder – EAB **European Adhesive Specialist – EAS** **European Adhesive Engineer – EAE**

■ Seminar code	■ Date (course start / end)
■ Notes (e.g. if only single course weeks being booked)	

I confirm with my signature that I have read and agree with IFAM-General terms and conditions and the IFAM Privacy policy and you give your consent to the aforementioned storage and use of your personal data.

Only for DVS®/EWF-courses: I confirm with my signature that I have read and agree with the DVS-PersZert-General terms and conditions and the DVS-PersZert-Privacy policy and you give your consent to the aforementioned storage and use of your personal data.

I also confirm that I am authorized to register the participant for the course.

■ Place/date	■ Signature of the person making the booking
--------------	--

Fraunhofer Institute for Manufacturing Technology and Advanced Materials IFAM
– Adhesive Bonding Technology and Surfaces –
Workforce Qualification and Technology Transfer
Wiener Strasse 12 | 28359 Bremen | Germany | Fax: +49 421 2246-605 | register@ifam.fraunhofer.de



European Adhesive Bonder – EAB

(one-week section)

The course fee is 1520 € and covers:

– Digital preliminary course | Course documentation | EWF certificate |
Lunch and drinks during breaks

There is an additional one-off examination fee of 325 €.

European Adhesive Specialist – EAS

(three one-week sections)

The course fee is 1665 € per course week and covers:

– Digital preliminary course | Course documentation | EWF certificate |
Lunch and drinks during breaks

There is an additional one-off examination fee of 525 €.

European Adhesive Engineer – EAE

(eight one-week sections)

The course fee is 1825 € per course week and covers:

– Digital preliminary course | Course documentation | EWF certificate |
Lunch and drinks during breaks

There is an additional one-off examination fee of 825 €.

The prices apply for courses in German or English. The prices for courses in any other languages may be different.
The invoice for the full course fee is issued after the start of a course.

Information about the participant



Please forward this information prior to the start of the course by post, fax or as a scan

■ Name

■ First Name

■ Seminar code

■ Date (course start / end)

■ Company

■ Department

■ Street

■ Postcode/city

■ Country

■ Phone

■ E-mail

I confirm with my signature that I fulfill the conditions for participation.

By signing this document I confirm that I will not pass on any examination materials and will not participate in any attempts to cheat. In addition, I agree to the certification body, on request, passing on information about certificates that have been issued.

I have received, read, and accept the General Terms and Conditions of Business of Fraunhofer IFAM (Attachment A) and the data privacy statement of Fraunhofer IFAM (Attachment B) and agree to the storage and use of data in the manner described therein.

Only for DVS®/EWF-courses: I confirm with my signature that I have read and agree with the DVS-PersZert-General terms and conditions and the DVS-PersZert-Privacy policy and you give your consent to the aforementioned storage and use of your personal data.

I confirm that all details provided by me are true and that I have read and respect the examination regulations (see www.dvs-perszert.de) and the General Terms and conditions of DVS-PersZert.

■ Place/date

■ Signature of participant

Conditions for participation

European Adhesive Bonder – EAB

Participants must have a sufficiently good knowledge of the course language to enable them to understand the course material and take the examinations (written and oral).

European Adhesive Specialist – EAS

A precondition for taking the examinations is successful completion of a professional qualification.

Participants must have a sufficiently good knowledge of the course language to enable them to understand the course material and take any relevant examinations (written and oral).

European Adhesive Engineer – EAE

A precondition for taking the examinations is successful completion of an engineering or science course (Bachelor degree or higher) at a university or technical college.

Participants must have a sufficiently good knowledge of the course language to enable them to understand the course material and technical literature and take any relevant written and oral examinations in that language.

Fraunhofer Institute for Manufacturing Technology and Advanced Materials IFAM
– Adhesive Bonding Technology and Surfaces –
Workforce Qualification and Technology Transfer
Wiener Strasse 12 | 28359 Bremen | Germany | Fax: +49 421 2246-605 | register@ifam.fraunhofer.de

General Terms and Conditions

for events of the department Workforce Qualification and Technology Transfer at Fraunhofer IFAM

(Note: These General Terms and Conditions are a translation of the original German version; only the German version of the General Terms and Conditions shall apply.)

These General Terms and Conditions shall apply exclusively; any General Terms and Conditions of the participant or of any third party shall not be accepted, even if these terms and conditions are not expressly rejected.

Registration

The registration of the participant to an event may be succeeded optionally by post, fax or by scan via e-mail. The organizer confirms the registration by written confirmation. With receipt of confirmation the contract comes into effect. The number of participants of every event is limited. If more registrations arrive than participant places are available, registrations are processed in the order they arrive. The one who does not get a participant place gets notified. In case of an insufficient number of participants the organizer reserves the right to cancel the event up to seven days before its beginning.

Participation and Examination Fees

The participation fee plus the - if applicable - accrued examination fee are per person and event. The amount of the participation and examination fees as well as the services contained therein are indicated in the event descriptions released in the event flyers or course program and/or on the internet website.

Not included are the expenses for travel and overnight accommodation.

Examination

For events, in which one or more examinations shall be taken, the training course guidelines and the at that time applicable examination regulations may be viewed on request by the participant. The indicated examination fee shall include the review of participant requirements, the examination approval, its single correction and the issuance of the associated references/certificates. In case of failure of the examination the fee shall not be refunded to the participant.

If the participant fails to pass one part of the (written/oral/practical) examination, she/he has a second attempt at retaking the examination for free on an examination date fixed in advance for another event. In case of a repeated fail of one part or of the whole examination the participant shall pay the examination fee for a further examination. In case of sentence 4 - that the participant owns a free attempt at retaking -, but which the participant cannot perceive and the board of examiners specially has to be convened for that reason to another date, the participant shall bear the costs of another examination fee. The admission requirements to an event are to prove by no later than at the start of the event. Interested parties, who fail to fulfill the admission requirements, may participate as guest auditors in the course and take an examination in line with the valid examination regulations. In those cases after successful passing the participants shall receive a confirmation of participation.

Payment

The participant and examination fees become due on receipt of the invoice without deduction. In individual cases deviations from these rules are allowed and advance payment may be required; also partial payment agreements are possible. If the invoice is entirely or partially not settled, the organizer is entitled to exclude the participant from further participation.

There is no entitlement to (partial) reimbursement of already paid participation and examination fees, e.g. in case of premature abandonment of the participant, unless the already registered participant subscribes a substitute person, who may want to participate in the course in her/his place, the substitute fulfills the requirements and pays (if necessary the upcoming) the participation fee.

In case that the organizer cancels the event there is a legitimate claim to have the already full paid participation fee refunded. As far as the event has to be canceled because of disease of the expert and in absence of an expert replacing her/him during the performance of the course, an entitlement to reimbursement of the participant only exists if the participant has no interest in the until then joined part of event. As far as there was to pay an examination fee and the examination may not be taken because of the reasons mentioned in the foregoing sentence, the participant shall get the whole examination fee refunded.

Cancellation

Events with a duration of minimum five (5) days:

The cancellation of participation in an event with a duration of minimum (5) days is possible up to four (4) weeks before the start of the event at a cancellation charge of 15 % from the originally accrued participation fee, up to seven (7) days before the event begins at a cancellation fee of 50 % of the originally accrued participation fee. A cancellation at a later point is possible for a cancellation charge of 100 %. For the calculation of the period, the time of receipt of the written withdrawal declaration is applicable. The sentences 1 and 2 shall not apply, a) as far as the cancellation fee exceeds the damage expected according to the usual course of events or the usually occurring impairment, b) as far as the participant may prove that no damage and no impairment have been incurred or the damage and the impairment are significantly less than the demanded fee. In these cases the actually occurred damage or impairment will be charged as cancellation fee. The cancellation fee shall not accrue as far as the participant registers a substitute person, who may want to participate in the event, the substitute fulfills the participation requirements and pays the participation fee. Up to the change of registration the originally registered participant remains the contracting party.

Events with a duration of less than five (5) days:

The cancellation of participation in an event with a duration less than five (5) days is possible up to seven (7) days before the event begins at a cancellation fee of 50 % from the originally accrued participation fee. A cancellation at a later time is possible at a cancellation fee of 100 % of the originally accrued participation fee. For the calculation of the period, the time of receipt of the written declaration is applicable. The sentences 1 and 2 shall not apply, a) as far as the cancellation fee exceeds the damage expected according to the usual course of events or the usually occurring impairment, b) as far as the participant may prove that no damage and no impairment have been incurred or the damage and the impairment are significantly less than the demanded fee. In these cases only the actually occurred damage or impairment will be charged as cancellation fee. The cancellation fee shall not accrue as far as the participant registers a substitute person, who may want to participate in the event, the substitute fulfills the participation requirements and pays the participation fee. Up to the change of registration the originally registered participant remains the contracting party.

Provided that the participant is consumer in the meaning of § 13 BGB (German Civil Code), she/he is entitled to revoke her/his registration within 14 days in accordance with § 312g BGB (German Civil Code), which takes precedence about the right of cancellation.

Copyright law

Any material handed out by the organizer is protected by copyright; duplication – except for personal and non-commercial use – as well as any form of publication without prior written consent of the organizer is prohibited. Images and sound recordings are prohibited during the event.

Privacy Policy

for events of the department Workforce Qualification and Technology Transfer at Fraunhofer IFAM

The Organizer processes, utilizes and stores the personal data raised in the context of the event participation, in compliance with data protection regulations. Personal data will neither be published nor be passed on to third parties. Any utilization of personal data will only happen for the above mentioned purpose and to the extent necessary for this purpose.

The participation in the event requires a registration and more substantial processing of personal data, inter alia to reserve the seat for the participant, to administrate the participation and the subsequent examination.

The Applicant has a legal right to inspect any stored personal data, furthermore, he has a right to demand their correction, blocking or deletion. Moreover, he has the right to withdraw his consent regarding the further use of his personal data.

By contact via email, please note that the content of unencrypted emails can be seen by third parties.

General terms and conditions for the examination and certification of people

DVS-PersZert

in the German Welding Society (DVS)

Aachener Straße 172, 40223 Düsseldorf

1. General and area of application

1.1 These general terms and conditions will apply to the execution of examination and certification procedures for people by DVS-PersZert.

In each case, these general terms and conditions will only be applicable in connection with the respective chosen examination and certification regulations as well as with the corresponding examination and certification programmes of DVS-PersZert.

1.2 On the part of DVS-PersZert, exclusively the head office of DVS-PersZert or a training center approved by DVS will be authorised to issue legally binding declarations of intent.

1.3 Below, the applicants to be examined or certified are designated as candidates. For reasons relating to better readability, functional designations are not specified in both female and male forms. Irrespective of the wording, all the functional designations are to be understood as both female and male forms.

2. Object of the application

2.1 After the candidate has submitted the completely filled-in application form, a contract relating to the execution of a examination or certification procedure will be concluded on the basis of the written declaration of intent of DVS-PersZert or a training center approved by DVS. The object of the granted order will be the execution of the procedure(s) designated there.

2.2 DVS-PersZert will reserve the right to decide about the execution and crucial circumstances of examination and certification procedures (number of candidates, place, time and miscellaneous conditions) at its own discretion.

3. Submission of the application

3.1 The application must be addressed exclusively to the head office of DVS-PersZert or to a training center approved by DVS.

3.2 In so far as DVS-PersZert calls upon any external bodies, this will only relate to the formal contract processing and supporting activities, e.g. during the execution of an examination which may be required. Exclusively DVS-PersZert will be responsible for examination and certification.

3.3 In the application, the candidates must prove the admission prerequisites demanded there and, if necessary, additionally by the set of rules in question.

3.4 DVS-PersZert will check the completeness and formal correctness of the registration documents as well as the existence of the admission prerequisites.

4. Qualification testing

4.1 At its reasonable discretion, DVS-PersZert will organise qualification tests in such a way that,

in accordance with the programme in question, the competence of the candidates can be assessed, for example, by written, oral, practical, observing or other reliable and objective means.

4.2 Details of the examination sequence will be governed either by the DVS-PersZert examination regulations chosen by the candidate or by the examination programme.

4.3 DVS-PersZert or a training center approved by DVS will provide the candidate with written notification of examination dates and locations in a suitable form.

4.4 DVS-PersZert will reserve the right to cancel any announced examinations because of an insufficient number of participants or for miscellaneous important reasons (e.g. illness of examiners or force majeure). The assertion of any compensation claims of the candidate will be excluded in these cases. Here, any fees already paid will be refunded by the invoicing body in so far as the candidate does not wish to take part in the examination on the substitute date.

4.5 Within an appropriate period after the examination date or the submission of the application, DVS-PersZert will decide about the issuing of a examination certificate to the candidate.

5. Certification

5.1 Exclusively DVS-PersZert will decide about the certification exclusively on the basis of the information collected during the certification process.

5.2 The certification may only be issued when all the certification requirements are satisfied.

5.3 Details of the certification sequence will be governed either by the DVS-PersZert certification regulations chosen by the candidate or by the certification programme.

5.4 Within an appropriate period after the certification date or the submission of the application, DVS-PersZert will decide about the issuing of the certificate to the candidate.

6. Preservation of independence and impartiality and avoidance of conflicts of interests

6.1 DVS-PersZert will guarantee the separation of education, examination and certification and the independence with regard to all the questions relating to the certification and will provide procedures in order to avoid any conflicts of interests in the best possible way.

6.2 In a public declaration, DVS-PersZert has undertaken to treat applicants, candidates and certified people in a fair and impartial way (www.dvs-perszert.de).

7. Appeals and complaints

7.1 Appeals against the result of an examination or certification decision and complaints about any boundary conditions at all in the field of the examination and the certification will be possible within a period of four weeks (www.dvs-perszert.de).

8. Storage, processing and publication of the candidates' data

8.1 DVS-PersZert will only publish personal data if, in his application, the applicant has provided his express and written agreement to the disclosure of his personal data.

8.2. DVS-PersZert will only notify third parties of the applicants' data in so far as a justified interest in information is proven.

8.3 If there are any doubts about the content-related correctness of data, DVS-PersZert can block or delete this.

9. Fees / terms of payment

9.1 The customers will recognise the fees of DVS-PersZert or the educational establishment approved by DVS.

9.2 Invoices must be settled within the agreed period without deduction.

9.3 Default interest amounting to 5.0 percentage points about the base interest rate of the ECB in question (Section 288, Paragraph 1 of the Civil Code) may be charged in the event of any default in payment.

9.4 DVS-PersZert or the educational establishment approved by DVS will be entitled to make the initiation of any further qualification testing actions dependent on the settlement of any previous invoices.

9.5 Until all the debts have been discharged, DVS-PersZert will be entitled to a right of retention with regard to any documents, examination certificates and certificates to be handed over.

10. Confidentiality

10.1 All the information which is revealed to DVS-PersZert and/or to the training center approved by DVS and is not intended to be disclosed to any third parties will be treated confidentially.

10.2 The documents submitted for the examination and the certification will remain in the possession of DVS-PersZert or the training center approved by DVS. The training centers approved by DVS will be obliged to confidentiality to an equal extent.

11. Liability

11.1 Any claims of the candidates against DVS-PersZert, particularly for compensation for damage which has not been caused directly by the examination and/or the certification themselves/itself will be excluded. This exclusion of liability will not apply to intent, gross negligence on the part of DVS-PersZert or the culpable infringement of essential contractual obligations.

11.2 As far as the amount is concerned, the liability of DVS-PersZert will be restricted to the

foreseeable damage typical of the contract but the maximum total will be restricted to 50 times the agreed fee in this respect.

11.3 No quality statement extending beyond the relevant qualification testing and certification procedures can be derived from the issuing of an examination certificate or a certificate.

12. Guarantee

12.1 If the qualification testing and/or the certification cannot be carried out at all or in the intended way for reasons for which DVS-PersZert is culpable, the candidate will grant DVS-PersZert the right to provide a remedy within an appropriate period.

12.2 If the remedy fails, the customer will, after prior written notification, have the right to reject the continued rendering of the service and to withdraw from the contract or to demand a decrease in the agreed remuneration.

13. Partial ineffectiveness and text form

13.1 The law of the Federal Republic of Germany will apply to these terms and conditions as well as to the legal relationships between DVS-PersZert and the customer. The place of jurisdiction will be Düsseldorf in so far as the customers are merchants in the sense of the Commercial Code, legal entities under public law or special funds under public law.

13.2 No verbal ancillary agreements exist. Contractual agreements as well as their amendments and supplements or annulment will require the text form for their effectiveness. The contract language will be German.

13.3 Should any provision in these terms and conditions or a provision within the framework of supplementary agreements be or become ineffective, then this will not affect the effectiveness of all the other provisions or agreements. In order to replace them or to close any contractual gaps, those arrangements which the parties would have made with comparable economic objectives of the contract if they had recognised the gap in the arrangements should be made.

14. Coming into force

With the consent of the Executive Council of DVS dated April 23, 2016, these general terms and conditions will come into force on July 1, 2016.

Data usage policy

DVS-PersZert

1. DVS-PersZert is permitted to process and store personal data relating to a course participant acquired for the examination process, provided this is necessary for the execution, administration, and functioning of the examinations and as long as DVS-PersZert is obliged to store this data.
Legal basis Art. 6 (1) lit. a and b GDPR, S. 23 (1) 6 BDSG
2. DVS-PersZert is permitted to pass personal data to authorized accreditation bodies (e.g. DAkkS) or regulatory authorities if requested to do so. These bodies and authorities have the right to inspect administrative files.
Legal basis S. 23 (1) 6 BDSG
3. The acquisition, disclosure, or further processing of personal data of course participants by DVS-PersZert for purposes other than those mentioned here is not permitted.
4. A course participant has the right at any time to receive information from DVS-PersZert at the DVS – Deutscher Verband für Schweißen und verwandte Verfahren e.V. about the stored data, the recipients or categories of recipients to whom the data are passed, and the purpose of storing the data.
For requests contact datenschutz@dvs-hg.de or DVS-PersZert, Aachener Str. 172, 40223 Düsseldorf
5. At the request of the course participant, the acquired and processed data about him/her can be deleted or blocked. If deletion of the data is not possible for reasons of complexity, the data can instead be blocked.